2-Day Course on
Planning & Management of Home Renovation

In an effort to improve the industry to meet the needs of its current and potential renovation contractors, HDB jointly with BCA has launched this course. All existing and new renovation contractors are encouraged to attend the course.

This course is designed to equip participants with the necessary skill and knowledge in planning and managing renovation projects. Particular emphasis is placed on documentation, resource management, quality control, delivering good customer services, designing for home renovation and finally, opportunities for improvement or upgrading of the business.

10th Run Date: 9 & 10 Mar 2015
Venue: BCA Academy

To register, CLICK HERE!
1-day Workshop on
Contract Drafting – The Technicalities and Legalities

Contract drafting is both an art and science. Merely referring to templates or specimens without having the technical skills and legal knowledge to address the specific needs of a particular project could result in disastrous consequences.

CPD Points
PEB: Pending

19th Run Date: 19 Mar 2015
Venue: BCA Academy

To register, CLICK HERE!
3-Evening Workshop on **Site Management of Precast Concrete Construction**

Good site management practices and planning of precast concrete construction activities would contribute to more efficient, less labour intensive and faster construction. This would eventually lead to better construction productivity.

This interactive workshop provides construction managers with practical knowledge in the planning, execution and control of precast concrete construction. At the end of the programme, participants will be able to plan and manage precast concrete construction site activities effectively.

**CPD Points**
- PEB: Pending
- WSH-CPD (for WSH officers): Pending
- IES & ACES (for RES/RTOs): Pending
- SPM: Pending

17th Run Date: 23, 26 & 30 Mar 2015
Venue: BCA Academy

To register, [CLICK HERE!](#)
1-day Workshop on
Introduction to Parametric Design for Architecture: Its Application, Workflow and Integration with BIM

Parametric design allows architects and designers to specify the key parameters and rules of their design, and make changes interactively and automatically. This enables multiple design solutions to be generated, as well as digital workflow from design to manufacturing, when integrated with BIM. Exemplary projects which adopted parametric design include the Water Cube, Singapore Sports Hub and the Henderson Bridge.

This 1-day workshop covers the practical applications, modelling workflow and how the model could be integrated with BIM to enhance the design process. There will also be hands-on practice for the participants to be familiarised with parametric tool.

CPD Points
BOA-SIA: 4 CPD Points

1st Run Date: 25 Mar 2015
Venue: BCA Academy

To register, CLICK HERE!

50% WTU Funding is Available
2-day Workshop on
Managing Project Teams Effectively

This workshop aims to equip participants with practical solutions to effectively manage people by considering (1) what makes people difficult, (2) how we could communicate effectively and manage people’s expectations, and (3) strategies for dealing with difficult people and situations.

Through interactive activities, role play and case studies, participants will learn how to apply the provided tools coupled with their interpersonal skills to deal with all types of work behaviour problems.

**CPD Points**
PEB: Pending
BOA-SIA: Pending

9th Run Date: 30 & 31 Mar 2015
Venue: BCA Academy

To register, [CLICK HERE!](#)
2-day Course on
Good Governance for Management Corporation
(with Enhancement)

The increasing sophistication of property owners and their rising expectation for good governance in managing strata-titled developments could pose a daunting challenge to the management councils. It is important that members of the management councils of such developments are well-equipped with the knowledge of the regulatory framework and the related accounting and auditing requirements under the provisions of the Building Maintenance and Strata Management Act (BMSMA).

At the end of the course, participants will gain an insight into the regulatory framework, the roles and responsibilities of the stakeholders in strata developments, the procedure in conducting general and council meetings of the Management Corporation, the by-laws of Management Corporation and the accounting & auditing requirements that govern the managing of strata property developments. Topics on budgeting, maintenance, management and sinking fund will be discussed. A module on handling disputes is included.

2nd Run Date: 1 & 2 Apr 2015
Venue: BCA Academy

To register, CLICK HERE!
Workshop Series on Lean Construction Management: Managing Workflow and Achieving Plan Reliability

Lean construction, a philosophy based on the principles of lean manufacturing, is about managing the construction process to improve project performance. It is about focusing on the reduction or elimination of wastes to maximize value for project delivery process while meeting customer satisfaction. Studies have shown that the application of Lean construction in project delivery process had resulted in up to 30% gains in productivity and profitability, and 20% reduction in project cycle time.

In this Workshop, participants will learn about the principles and tools which could lead to an increase in reliability of the planned schedule and improvement of workflow efficiency. Specifically, the tool could help to identify problems, constraints and interference early, hence increasing effective collaboration among all project participants. The use of BIM to advance lean implementation on site will also be covered in this workshop.

**CPD Points**
PEB: Pending

**1st Run Date:** 4 & 5 May 2015  
**Venue:** BCA Academy

To register, CLICK HERE!

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For enquiries or feedback, please email us at bca_academy@bca.gov.sg. Visit the BCA Academy's website now for other seminars/courses details.