Date: 1 March 2017

Dear Sir/Madam,

BRIEFING-CUM-DIALOGUE SESSION WITH INDUSTRY – 21 APRIL 2017

As part of our effort to forge an effective partnership with our key stakeholders, we conduct regular dialogues with the industry to seek feedback on views to improve building structural safety and to raise professionalism in the construction industry. Your views are valuable to us as we constantly review our processes to enhance our building control framework and processes to ensure that they remain relevant and efficient. In addition, we also conduct briefings from time to time to share with the industry on the changes in regulations, new initiatives and best practices.

2. As a key stakeholder in the industry, we would like to invite you to this upcoming briefing-cum-dialogue session on 21 April 2017. In this session, we will share with you some best practices and issues relating to design and construction works. We would also like to hear from you if there are areas that we can further improve on our building control processes and framework.

3. The details of the briefing-cum-dialogue session are as follows:
   Date: 21 April 2017 (Friday)
   Time: 2.00 pm (Registration commences at 1.30 pm)
   Venue: BCA Academy, Auditorium T1-1 (200 Braddell Road)
   Attendees: Professional Engineers
   Programme: Refer to Annex A (attached)
   CPD activity: 2 PDUs

4. If you or your staff are interested to attend, please email your reply to jonathan.ng@bca.gov.sg with the Reply Slip attached in Annex B.

5. In order for us to facilitate a smooth arrangement for the briefing, we would appreciate if you could notify us of your interest to attend by 7 April 2017.

Yours faithfully,

CHANG BEK MEI
DIRECTOR
BUILDING ENGINEERING GROUP
For COMMISSIONER OF BUILDING CONTROL

52 Jurong Gateway Road #11-01 Singapore 608550
Tel: 1800 3425 222 · Fax: (65) 6334 4142 · Email: bca_enquiry@bca.gov.sg
www.bca.gov.sg
Annex A

DIALOGUE CUM BRIEFING WITH INDUSTRY – 21 APRIL 2017

Date : 21 April 2017 (Friday)
Time : 2.00 pm (Registration commences at 1.30pm)
Venue : BCA Academy, Auditorium T1-1 (200 Braddell Road)

<table>
<thead>
<tr>
<th>Programme Schedule</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.30 pm – 2.00 pm</td>
<td>Registration</td>
</tr>
<tr>
<td>2.00 pm – 2.10 pm (10 min)</td>
<td>Opening Address</td>
</tr>
<tr>
<td></td>
<td>Tan Chun Yong</td>
</tr>
<tr>
<td></td>
<td>Director, BCA</td>
</tr>
<tr>
<td>2.10 pm – 2.40 pm (30 min)</td>
<td>Presentation 1</td>
</tr>
<tr>
<td></td>
<td>Common Written Directions and Shortcomings in ST Submissions</td>
</tr>
<tr>
<td>2.40 pm – 3.10 pm (30 min)</td>
<td>Presentation 2</td>
</tr>
<tr>
<td></td>
<td>Observations on Site Supervision (QPs’ Role and Responsibility)</td>
</tr>
<tr>
<td>3.10 pm – 3.40 pm (30 min)</td>
<td>Presentation 3</td>
</tr>
<tr>
<td></td>
<td>Design and Supervision Requirements for Façade and Barrier Works</td>
</tr>
<tr>
<td>3.40 pm – 4.00 pm</td>
<td>Question and Answer Session</td>
</tr>
<tr>
<td>4.00 pm – 5.00 pm</td>
<td>Tea Reception</td>
</tr>
</tbody>
</table>
Annex B

---Reply Slip---

DIALOGUE CUM BRIEFING WITH INDUSTRY – 21 APRIL 2017

Date : 21 April 2017 (Friday)
Time : 2.00 pm (Registration commences at 1.30 pm)
Venue : BCA Academy, Auditorium T1-1 (200 Braddell Road)

To : Mr. Jonathan Ng Eng Huat
   Building and Construction Authority
Tel : 68044617
   Email : jonathan_ng@bc.gov.sg

☐ Yes, we will be attending the dialogue cum briefing session*.
   Number of people attending is __________.
   *You are encouraged to attend the session together with your colleagues / staffs, up to 3
   participants per company

☐ No, I will not be able to attend the dialogue cum briefing session.

Name of Company : ____________________________
Name of Participants : ____________________________ (maximum 3 per company)
Contact Person : ____________________________
Contact number : ____________________________
Email address : ____________________________
**ALTERNATIVE CAR PARK**

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![Map of alternative car park locations near BCA Academy](image)

<table>
<thead>
<tr>
<th>Alternative Car Park @ Bishan St 11</th>
<th>Estimated Walking Time to BCA Academy</th>
<th>Charges (per half hour)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A</strong> Electronic Parking (Block 151A &amp; 152A)</td>
<td>7 mins</td>
<td>$0.50</td>
</tr>
<tr>
<td><strong>B</strong> Electronic Parking (Block 149)</td>
<td>5 mins</td>
<td>$0.50</td>
</tr>
</tbody>
</table>

*Parking lots within BCA Academy are limited and it is by first come first serve basis. BCAA Security officers will advise alternative parking when parking conditions are full.*