Geneva, 09 March 2017

**FIDIC Young Professionals Award 2017**

Dear Directors and Secretaries,

We are pleased to announce the call for nominees for the 2017 FIDIC Young Professionals Award. This award is open to all Young Professionals (YPs) aged 40 years and under and working for a FIDIC member firm.

The purpose of the YP Award is to acknowledge the remarkable achievements of YPs in our profession and to encourage their ongoing contribution to FIDIC and its Member Associations.

The competition provides a real opportunity for you, the Member Associations, to reach the YP population in your membership and promote the added value of your national association and the FIDIC network to both YPs and their managers.

The winner will be provided a complementary conference registration and attendance to the FIDIC International Infrastructure Conference in 2018.

Kindly refer to the enclosed “Instructions to Applicants of YP Award” for further information.

Sincerely yours,

Jae-Wan Lee
FIDIC President
FIDIC
YOUNG PROFESSIONAL AWARD
ENTRY FORM

Personal Details
Full name: ____________________________________________________________
Nationality: __________________________________________________________
Birthday: _____________________________________________________________
Age (as of 1/1/2017): _________________________________________________
Company: ____________________________________________________________
Location: _____________________________________________________________
Member Association: _________________________________________________

Contact details
E-mail address: ________________________________________________________
Office phone number: _________________________________________________
Cell phone number: _________________________________________________
FIDIC YOUNG PROFESSIONAL AWARD DEADLINES

1) Submission of application document to MA: **by 1 May 2017**
2) Selection of an applicant and submission to FIDIC by MA: **by 15 June 2017**
3) Short list announcement on FIDIC website: **by 3 August 2017**
4) Award announcement: at FIDIC International Infrastructure Conference

<table>
<thead>
<tr>
<th>Item</th>
<th>In charge</th>
<th>2017</th>
</tr>
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<tbody>
<tr>
<td>Submission of application documents to MA</td>
<td>Applicant</td>
<td>May 1</td>
</tr>
<tr>
<td>Selection of an applicant and submission to FIDIC by MA</td>
<td>MA</td>
<td>June 15</td>
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<tr>
<td>Short list announcement on FIDIC website</td>
<td>YPFSC</td>
<td>August 3</td>
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<tr>
<td>Award announcement</td>
<td>FIDIC EC / Jury</td>
<td>FIDIC Conference</td>
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**Abbreviations:**
- **Jury:** YP Award Jury
- **EC:** Executive Committee
- **MA:** Member Association
1. Background

The FIDIC Young Professionals Forum is the group of Young Professionals of the International Federation of Consulting Engineers (FIDIC). It was formed with the intention of providing Young Professionals (YPs) with the opportunities to participate in FIDIC with their peers and to develop the next generation leaders of FIDIC and consulting engineering industry.

As a leadership committee, the Young Professionals Forum Steering Committee (YPFSC) was formed to develop communication and networking opportunities for all Young Professionals involved in the FIDIC community. It is run by a committee of Young Professional volunteers.

Through its core activities, the YPFSC helps develop and promote YPs through communication activities (including newsletters, webinars, conferences, and social media such as Facebook and LinkedIn accounts) and networking opportunities.

To further support, acknowledge, and promote the efforts of Young Professionals in the industry, the FIDIC YP Award has established in 2015.

2. Purpose

The purpose of the YP Award is to acknowledge and promote the remarkable achievements of YPs to the consultancy engineering industry worldwide, and encourage effective participation of YPs in FIDIC. The award is expected to provide the following benefits:

- YPs become more active and understand their responsibility for the future of the industry.
- FIDIC Member Associations (MAs) and Member Firms become more aware and positive of YP activities in general, with special focus on related FIDIC activities.
- Showcase best practices to others YPs, MAs, Member firms.
- Show the pivotal role of FIDIC in empowering YPs all over the world.

3. Eligibility

In order to be eligible for the YP Award, the candidate shall meet the following criteria:

- Candidates shall work for a company which belongs to a FIDIC Member Association, and
- Candidates shall be 40 years of age or younger (born on or after January 1, this year).
4. Evaluation Criteria

The Award Jury, composed of members of FIDIC Executive Committee, Past Presidents, and learned individuals, evaluates application documents based on the following five criteria:

- Contributions to Consulting Engineering Industry (15%)
- Contribution to Consulting Engineering Associations (10%)
- Technical Achievements (25%)
- Leadership Achievements (40%)
- Social and Community Contributions (10%)

5. Application Method

5.1. Submission Procedure

- The applicants shall complete the entry form (see attachment 1) and submit it with required documents specified hereinafter to their respective MA.
- All materials are requested to be written in English.
- MA shall review all applications and select one (1) candidate for consideration.
- MAs shall send the entry to the FIDIC Secretariat by electronic means to the following addresses:
  - ypf@fidic.org and fidic@fidic.org
- FIDIC Secretariat shall send a return receipt by email to the MA.

5.2. Required Documents:

- Entry Form (Attachment 1)
- Nomination letter explaining project/activity of candidate (1 page max.)
- Letter of support from employer (1 page max.)
- Curriculum Vitae (2 pages max.)
- Two (2) Client testimonials (1 page max. each)

5.3. Deadlines:

A schedule for the award is provided in Attachment 2. Key submission dates are as follows:

- Submission of application document to MA: May 1, 2017
- Selection of an applicant and submission to FIDIC by MA: June 15, 2017

5.4. Results and Award

The FIDIC YP Award Jury’s decision will be announced at the FIDIC International Infrastructure Conference in Jakarta.
The selected award recipient will be presented with their award at the annual conference.

FIDIC will provide the winner with a complementary conference registration and attendance to the FIDIC International Infrastructure Conference for the following year’s conference (transportation and accommodation not included).

6. **Contact**

For more information or assistance, please contact:

Italo Goyzueta  
Deputy Director  
**International Federation of Consulting Engineers (FIDIC)**  
World Trade Center 2, Geneva Airport  
P.O. Box 311, Geneva 1215, Switzerland

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Fax: +41 22 799 4901  
[www.fidic.org](http://www.fidic.org)
<table>
<thead>
<tr>
<th>1. Nomination letter</th>
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<tr>
<td><strong>Q1-1</strong> Do you evaluate a nominee based on one project or one activity? If the nominee’s technical achievement and leadership achievements are displayed in &quot;the project A&quot; but his/her remarkable social and community contributions are demonstrated in &quot;the project B&quot; can the nominee write both project and activities in a nomination letter?</td>
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<tr>
<td><strong>A1-1</strong> The evaluation will be made based on contribution of the individual. This will be demonstrated through the candidate’s activities. The term “activities” may include:</td>
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<tr>
<td>(i) projects relating to consulting services in which the candidate initiatively served an important role,</td>
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<td>(ii) social activities which provide positive influence to the society or consulting industry, etc.</td>
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<td><strong>Q1-2</strong> Can you please clarify (if possible with a sample) the “Nomination Letter”.</td>
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<tr>
<td><strong>A1-2</strong> The &quot;Nomination Letter&quot; is one of the required document for entry of the YP Award. In the Nomination Letter, you can describe your activities (see 1-1) which you thought worthy of the YP Award. We do not have a sample letter which we can provide you.</td>
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<th>2. Letter of support from employer</th>
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<td><strong>Q2-1</strong> In case that a nominee is a business owner (a company president), who will issue the support letter from employer?</td>
</tr>
<tr>
<td><strong>A2-1</strong> The candidate is requested to receive a support letter from MA or to submit a letter from her/his company with her/his signature.</td>
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<th>3. Client testimonials</th>
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<tr>
<td><strong>Q3-1</strong> In case that a nominee’s activity/project does not have clients, how does the nominee prepare the client testimonials? e.g.</td>
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<tr>
<td>i) A nominee’s activity/project is running by his company as research</td>
</tr>
<tr>
<td>ii) A nominee’s activity/project is non-profit activities (volunteering basis activities)</td>
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<tr>
<td><strong>A3-1</strong> In case a nominee’s activity/project does not have a client, the testimonial can come from a supervisor or colleague.</td>
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<tr>
<td><strong>Q3-2</strong> Please explain if the 2 client testimonials should be addressed to the candidate or to the company for which the candidate has worked with?</td>
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<tr>
<td><strong>A3-2</strong> The Client Testimonials can be addressed to either the nominee or his/her company or both. The Client Testimonials should clarify the nominee’s role and valuable effort specifically.</td>
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