If you are unable to open the link, please visit our website at www.bcaa.edu.sg
ANNOUNCEMENT

Course Fee Revision

Course fees will be revised with effect from 12 May 2016. To enjoy the current course fees, completed registration form with payment must be received by BCA Academy no later than:

- 5:00pm on 9 May 2016 for cheque payment
- 5:00pm on 10 May 2016 for cash payment made in person at BCA Academy

Course registration will be suspended on 11 May 2016 and resumed at 12:00pm on 12 May 2016.

Eligible applicant can tap on SkillsFuture initiatives for BCA Academy courses (T&C apply)

- SkillsFuture Study Award – up to $5,000 for out-of-pocket expenses
- SkillsFuture Credit - $500
- Mid-Career Enhanced Subsidy – up to 90% of course fee

These initiatives are only applicable to individual applicant. Eligible applicant needs to register for the course and apply for the relevant SkillsFuture initiative accordingly. Visit www.bcaa.edu.sg – "QUICK LINKS" - "SkillsFuture Programmes" for more details.
**Rethink • Reinvent • Regenerate**

"You have to think anyway, so why not think big?"
— Donald Trump

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**Advanced Management Programme on Productivity & Leadership Development**

A programme designed to drive for business excellence
- Customised specially for built environment industry

- Practical and outcome-based pedagogy
- Building and construction-related case studies
- Acquire all-round management and leadership skills

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**INTAKE #7**

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50% course fee subsidy + SkillsFuture Study Award (up to $5,000) are available (T&Cs apply)

**INTAKE & VENUE:** SMU • Commencing: 22 July 2016 • Application close: 17 June 2016

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[Click here](#) FOR MORE DETAILS/APPLICATION
1-day Course on **Way-finding and Signage Design**

Way-finding and signage design should be considered holistically as part of the building and facilities planning process. This is to ensure that people can have safe and easy access to amenities and facilities provided in a building. Through this course, the participants will have a good appreciation of how way-finding plays a vital role in Universal Design (UD), especially in supporting the ageing population; learn of the principles, design considerations and communication strategies of way-finding and signage; and be familiar with the design requirements set out in SS 599:2014 Guide for Way-finding Signage In Public Areas. The Instructor, Mr Ken Chong will also share his experiences through the use of positive and negative case-studies.

**CPD POINTS**
SILA: 2 CPD Points  
BOA-SIA: 2 CPD Points

**3rd Run Date:** 17 May 2016  
**Venue:** BCA Academy

To register, [CLICK HERE](#)
4-Day bizSAFE Level 4 Course on

Develop A Workplace Safety and Health Management System Implementation Plan

bizSAFE is a five-level programme devised by the WSH Council (WSHC) to assist companies build up their WSH capabilities in order to achieve quantum improvements in safety and health standards at their workplaces. Companies are guided through a journey, starting from top management demonstrating their commitment towards WSH, to acquiring risk management capabilities and implementing a WSH Management System. In the process, participating Companies gain recognition and benefits of having a comprehensive WSH system in place.

**CPD Points**
PEB: 28 PDUs
WSH-CPD (for WSH officers): 28 SDUs
IES-ACES (for RES/RTOs): 4 STU (Safety)

9th Run Date: 18, 19, 23, & 24 May 2016
Venue: BCA Academy

To register, [CLICK HERE!]
1-Day Course on **Good Industry Practices** for

1) Painting on **24 May 2016**
2) Timber Doors, Wardrobe & Kitchen Cabinets on **31 May 2016**

To meet the rising expectation of homeowners, the *Quality Mark (QM)* Scheme was launched in July 2002 to propel the industry workmanship standards to a greater height. A series of "Good Industry Practices" courses were developed to share with the industry the good practices in respective areas.

**CPD Points**

**BOA-SIA – 4 CPD Points** (for both course)

Venue: BCA Academy

To register for

Painting, **CLICK HERE!**

Timber Doors, Wardrobe & Kitchen Cabinets, **CLICK HERE**
3-day Course on **Management of Water and Environmental Services for Estate Managers**  
*(Partnership with PUB and SEI)*

Property and facilities management is a growing industry in Singapore. With the increasing number of strata residential developments in Singapore and rising expectations from the home occupiers for proper maintenance of the estate, it is essential to equip the estate managers in effective management of their facilities and premises, in particular to the water supply, sanitary, drainage systems and environmental control.

The course aims to provide an overview of the relevant local authorities’ regulatory requirements and guidelines. It will highlight the good management and maintenance practices for water, drainage and sewerage services, wet facilities and waste collection system. Water Efficiency Measures will also be covered.

**CPD Points**  
PEB: 19 PDUs

8th Run: 25, 26 & 27 May 2016  
Venue: BCA Academy

To register, **CLICK HERE!**
Good Governance for Management Corporation
(with Enhancement)

With the increasing sophistication of property owners and their rising expectation for good governance in managing strata-titled developments, Management Council members are expected to be well-equipped with the knowledge of regulatory framework and its related accounting and auditing requirements under the Building Maintenance and Strata Management Act (BMSMA).

At the end of the course, participants will gain insights into the regulatory framework, roles and responsibilities of the stakeholders in strata developments, procedures in conducting general and council meetings of the Management Corporation, by-laws of Management Corporation and the accounting & auditing requirements that govern the managing of strata property developments. A module on handling disputes is also included.

4th Run Date: 26 & 27 May 2016
Venue: BCA Academy

To register, CLICK HERE!
2-Day Workshop on BMSMA for Building Management Personnel

To meet the high expectations of home owners and residents, building management personnel need to be well equipped with the knowledge of the governing laws and related procedures for the management of estates. In addition, it is also important for them to acquire good interpersonal communication and people management skills to manage difficult and demanding clients in a positive way.

The course covers the essential procedures and laws related to estate management under the Building Maintenance & Strata Management Act (BMSMA); and provide an awareness and understanding of the crucial people management skills necessary for building management personnel.

**CPD Points**
PEB: Pending

15th Run Date: 7 & 8 Jun 2016
Venue: BCA Academy

To register, [CLICK HERE!](#)
2-day Course on

**Sustainable Facility Management Solutions**

The role of facilities managers is to manage the operations of buildings and to minimise operational life cycle costs, as well as the impact of buildings on the built environment. With globalised competitiveness in business operations, FM professionals need to be knowledgeable about business management, strategic planning, construction management and engineering towards sustainability in FM.

The 2-day course aims to provide the participants with the knowledge on how to make a business case for sustainability; establish programs to reduce, reuse and recycle; the analysis of the life cycle costing of sustainable buildings and carrying out building commissioning.

**CPD Points**
- PEB: Pending
- SCEM-CPD: Pending

**13th Run Date:** 23 & 24 Jun 2016
**Venue:** BCA Academy

To register, [CLICK HERE!](#)