25 June 2012

Er Koh Boon Liang  
President  
Association of Consulting  
Engineers Singapore  
18 Sin Ming Lane  
#06-01, Midview City  
Singapore 573960

Dear Er Koh,

OUTSTANDING PROJECT MANAGER 2012

I am pleased to invite nominations for the Award for Outstanding Project Manager 2012. The Award will be conferred every two years. It is introduced to recognize the efforts of a Project Manager who over the last five years had made an outstanding contribution in the construction industry.

The conferment of this award will highlight the multi-faceted role played by a Project Manager in building and leading a project team to deliver the project whilst meeting the many objectives of the client. The Project Manager has to be knowledgeable in design and construction matters and uphold a high standard of professionalism to earn the respect of all parties in a project. A proficient Project Manager is a valuable asset and should be given due recognition.

I seek your assistance to encourage members of your organization to consider nominating a Project Manager to vie for this award. We hope that this will inspire the growing pool of Project Managers in Singapore to raise their level of professional practice and provide better service in their work.

The announcement and nomination form for the Award are enclosed. Soft copy of the nomination form is also available on the Society's website: http://www.sprojm.org.sg.

To nominate, please return the completed nomination form not later than 15 August 2012.

Thank you.

Yours sincerely

Seah Choo Meng  
President (9th Council)

Encs
25 June 2012

**AWARD FOR OUTSTANDING PROJECT MANAGER 2012**

The Society is pleased to announce the launch of the search for the Outstanding Project Manager 2012. This Award, to be conferred every two years, aims to highlight the multifaceted leadership role of a Project Manager in project delivery. Apart from meeting the many project objectives of the client, the Project Manager has to be knowledgeable in design and construction matters and uphold a high standard of professionalism to earn the respect of all parties in a project.

A proficient Project Manager is a valuable asset to the organization and the construction industry, and should be encouraged with due recognition for the contribution towards realising our built environment. Through this award, the Society hopes to inspire the growing pool of Project Managers in Singapore to raise their level of professional practice and provide even better service in their work.

This award is aimed at recognizing a Project Manager’s significant achievements in the construction industry over the past years. These achievements could be in any one or a combination of the following aspects:

(a) exceptional level of service provided for projects undertaken;
(b) special project management expertise employed for projects which have a significant impact on the built environment in Singapore;
(c) professional project management practices in dealings with other parties of project team;
(d) innovative project management approaches or ideas, which contribute to the advancement for the profession or the industry.

**Call for Nominations**

Nominations for the Outstanding Construction Project Manager Award are invited from fellows and members of the Society and organizations under the Construction Industry Joint Committee, Government agencies and Statutory Boards. Nominees need not be members of the Society. Nominees shall have at least 8 years of relevant project management working experience in the construction industry. The nomination form is attached to this announcement.
For this 2012 Award, there will be two categories :-

a) **Outstanding Project Manager Award (Senior Category)**

Nominees need to have *more than 15 years of* relevant project management working experience. Nominees shall have managed projects of size *more than SGD $150 M* construction value as Lead Project Manager/Project Director. Evaluation will take into account any *international projects of similar value*.

b) **Outstanding Project Manager Award (Junior Category)**

Nominees need to have *at least 8 years of* relevant project management working experience. Nominees shall have managed projects of size of more than *SGD $50M* construction value in the capacity of Lead Project Manager or Assistant Project Manager to the Project Director.

The announcement and nomination form for the Award can also be downloaded from the Society's website: [http://www.sprojm.org.sg](http://www.sprojm.org.sg).

**Closing date for all nominations will be on Friday, 15 August 2012.** All signed/completed nomination forms must be submitted by the closing date to the address below.

**Selection Process**

Nominations will be evaluated by a committee appointed by the President, Society of Project Managers. Nominees short-listed by the awards committee will be invited to elaborate and illustrate their achievements and experience in project management. The panel of assessors may also interview the short-listed nominees as part of their deliberations. The evaluation criteria is generally shown in Annex A.

The results of the committee’s deliberations will be announced at the Society's Annual Dinner on 4 October 2012. The Award for the Outstanding Project Manager 2012 will be presented at the Annual Dinner.

**Inquiries and Submissions**

The Award Committee, Outstanding Project Manager 2012
The Society of Project Managers
c/o 70 Bendemeer Road #03-01
Luzerne, Singapore 339940
Attn: Ms Merlynn Yun

Tel: 6391 7010
Fax: 6748 8305
Email: sprojm@yahoo.com
Annex A

SPM - OUTSTANDING PROJECT MANAGER AWARD 2012

(Senior/Junior Category)

Pre-Requisite Criteria

1) Nominees need to have **more than 15 years/8 years** of relevant project management working experience.

2) Nominees shall have managed projects of size **more than SGD $150M/$50 M** construction value in a single project as Lead Project Manager/Project Director.

Evaluation will take into account any **international projects of similar value**.

This award is aimed at recognizing a Project Manager’s significant achievements in the construction industry over the past years. These achievements could be in any one or a combination of the following aspects:

a) exceptional level of service provided for projects undertaken
b) special project management expertise employed for projects which have a significant impact on the built environment in Singapore;
c) professional project management practices in dealings with other parties of project team;
d) innovative project management approaches or ideas, which contribute to the advancement for the profession or the industry.
e) aims to highlight the multi-faceted leadership role of a Project Manager in project delivery. Apart from meeting the many project objectives of the client, the Project Manager has to be knowledgeable in design and construction matters and uphold a high standard of professionalism to earn the respect of all parties in a project.
f) Ideas, innovations, excellent service to clients, superior project delivery or professional project management practices or expertise employed in projects that have a significant impact on the built environment in Singapore.
g) The nominee will be assessed with respect to his track record over the last 5 years i.e. July 2007 - August 2012.

Basically, a project submission will include details of:
- Three (3) Knowledge areas – approx two (2) pages per area
- Two (2) project issues or challenges and actions taken to overcome/mitigate them– approx one (1) page per issue
- a Lesson Learnt from the project – approx one (1) page

and be a maximum of 10 A4 pages overall
<table>
<thead>
<tr>
<th>Criteria Category</th>
<th>Criteria/Attributes</th>
</tr>
</thead>
</table>
| PM Scope (max 30 points) | Value of Projects undertaken (top 5)  
| | Complexity of projects (eg)  
| | Variety of projects (eg civil, building, infra/transportation hub, building types as in complexity above, etc)  |
| PM Experience (max 20 points) | Years of professional experience  
| | Years of PM experience  
| | Size of team managed  |
| PM Performance (max 100 points) | Overall Service Quality from feedback of clients  
| | Leadership and Management Skills  
| | Environment Sustainability, eg GMM, GMP  
| | Construction Productivity, eg BIM  
| | Quality Control  
| | Risk and Safety Control  
| | Cost Control  
| | Time Control  
| | Procurement Management  
| | Verbal & Written Communication  
| | Problem Solving & Strategic Planning  
| | Knowledge and Technical Skills  
| | Human Relation Skills  |
| Others (Bonus) relevant factors (max 20 points) | Innovation  
| | Awards/ Citation/Testimonial  
| | International/National Recognition  |
| Write-Up Submission (max 20 points) | Project Issues/Challenges and Actions Taken to Overcome/Mitigate  
| | Knowledge Area  
| | Lesson Learnt  |
| Interview (max 10 points) | Confidence  
| | Clarity  |
| | TOTAL SCORE (MAX) : 200 points |
SOCIETY OF PROJECT MANAGERS

NOMINATION FOR

AWARD FOR OUTSTANDING PROJECT MANAGER 2012

I nominate the following for the Award:

Name of Nominee :
Company Name :
Company Address :

Reasons for Nomination (State whether the nomination is for ideas, innovations, excellent service to clients, superior project delivery or professional project management practices or expertise employed in projects that have a significant impact on the built environment in Singapore. The nominee will be assessed with respect to his record over the last 5 years, is since July 2007. Include a brief description of not more than 50 words, if necessary, to explain the reasons cited.)

Nominated by (State your name, address, telephone, fax no, email address and S.Proj.M Membership No., where applicable)

Signature and Date

Please complete this form and return this under confidential cover to:
The Society of Project Managers, c/o 70 Bendemeer Road #03-01, Luzerne, Singapore 339940
Tel: 6391 7010, Fax: 6748 8305

SPM OPM Award 2012