SINGAPORE CIVIL DEFENCE FORCE

Our Ref. : CD/FSSD/12/02/03/01
Your Ref : 
Date : 1 September 2014

Registrar, Board of Architects
Registrar, Professional Engineers Board
President, Singapore Institute of Architects
President, Institution of Engineers, Singapore
President, Association of Consulting Engineers, Singapore

Dear Sir/Mdm

REMININDER TO OBTAIN PLAN APPROVAL BEFORE COMMENCEMENT OF FIRE SAFETY WORKS

We have noted at our waiver appeal meetings that some Qualified Persons seek to waive non-compliance to fire safety provisions when the building works has started. As a result, SCDF has to deal with such “fait accompli” cases which poses huge challenge in trying to resolve the fire safety issues to comply with the prevailing fire code as changing the building layout, design and/or structural loading is almost often impossible after the completion of the piling and structural works.

2. We would like to remind the industry that under Section 24(1) of the Fire Safety Act, no person shall commence or carry out any fire safety works in any building unless the Commissioner SCDF has approved all the fire safety plans.

3. Please convey the contents of this circular to members of your Board/Institution/Association. The Circular is also available in CORENET-e-info: http://www.corenet.gov.sg/einfo.

4. For any inquiry or clarification, please contact MAJ Tan Chung Yee at Tel: 68481457 or email address Tan_chung_yee@scdf.gov.sg.
Yours faithfully,

(transmitted via e-mail)

MAJ Tan Chung Yee  
Fire Safety and Shelter Department  
for Commissioner  
Singapore Civil Defence Force

cc

CEO, BCA  
CEO, URA  
CEO, HDB  
CEO, JTC  
CE, LTA  
CE, SPRING Singapore  
President, REDAS  
President, IFE  
President, SISV  
President, FSMAS  
President, SCAL  
Honorary Secretary, SPM  
SCDF Fire Safety Standing Committee