SPRING SINGAPORE CALLS FOR PUBLIC COMMENTS ON SINGAPORE STANDARDS – 7 DECEMBER 2012

Singapore Standards are established based on an open system which is also in accordance with the World Trade Organisation requirements. SPRING Singapore is inviting public comments for the following drafts and Singapore Standards.

Four drafts to be established as Singapore Standards:

1. **Business continuity management systems – Guidance** (Identical adoption of ISO 22313) ($68.16 per copy)*

   This standard provides guidance based on good international practices for planning, establishing, implementing, operating, monitoring, reviewing, maintaining and continually improving a documented management system that enables organisations to prepare for, respond to and recover from disruption.

   This standard is generic and applicable to all sizes and types of organisations.

   **Note:**
   i. Draft SS ISO 22313 is currently based on the final ISO draft (ISO/FDIS) but the adoption will be based on the published ISO standard.
   ii. *Customers who purchase this draft will be provided with the final printed copy of SS ISO 22313 when it becomes available as a Singapore Standard.


   This draft Singapore National Annex (NA) is essential to guide local adoption of the SS EN 1998-1.

   The EN 1998-1 standard stipulates the basic performance requirements and compliance criteria for the design of buildings structures and civil engineering works in regions that may experience seismic actions, and the rules for the representation of seismic actions.

   To make the EN 1998-1 relevant and localised for Singapore, the draft NA was prepared following consultations with the local regulator, expert consultants and the Technical Committee.

   Users of the standard include professional engineers, architects, qualified persons, consultants, clients, academia and the regulatory authorities.

3. **Specification for toilet soap** (Revision of SS 35 : 1971) ($6.00 per copy)

   This standard applies to toilet soap, meant for direct application to the skin exclusively for cleansing purposes. It does not cover the requirements for carbolic soap or specialty soaps such as transparent soap, medicated soap or sea water soap.

   The revision of the standard incorporates the amendments made in 1983 and 1994 as well as includes changes to the requirements of the total fatty matter.

   Users of the standard include test laboratories, manufacturers, purchasers and related government agencies.
4. **Code of practice for microfilming of documents on 16 mm black and white, silver-gelatin type microfilm/planetary and rotary camera filming – Operating procedures**  
(Revision of SS 520 : 2006) ($6.00 per copy)

This standard applies to the microfilming of source documents on 16 mm black and white, silver gelatin type microfilm using planetary and rotary cameras. It describes filming conditions and procedures.

This standard does not cover the following:

a) quality control;
b) filming on 35 mm and 105 mm formats;
c) colour microfilming;
d) filming on 16 mm camera-processor; and
e) filming on 35 mm planetary camera using 16 mm format.

This revision provides an update on the commonly used reduction ratios, voltage stabilisation and handling of exposed microfilm. It includes a new section on winding of processed microfilm and labelling of microfilm container for ease of identification. Obsolete reduction ratios were removed from the section on filming format.

Those who may be interested in the standard include National Archives, National Library and other government bodies, as well as, media and publishing companies and any organisations that archive their documents.

**Two draft amendments to be incorporated in the Singapore Standards:**

5. **Amendment No. 1 to Code of practice for microfilming of technical drawings and other drawing office documents on 35 mm black and white, silver-gelatin type microfilm/planetary camera filming – Operating procedures (SS 521 : 2006)**

6. **Amendment No. 1 to Code of practice for microfilming of newspapers on 35 mm black and white, silver-gelatin type microfilm/planetary camera filming – Operating procedures (SS 523 : 2006)**

The amendments to SS 521 and SS 523 include the update of voltage stabilisation and handling of exposed microfilms. It also includes a new section on winding of processed microfilm and labelling of microfilm container for ease of identification.

(Note: The draft amendments are available for download at: [http://www.spring.gov.sg/public_comments](http://www.spring.gov.sg/public_comments))

**Two Singapore Standards to be withdrawn:**


Feedback sought from the relevant industries and government agencies shows that there are currently no known users of SS 108 and SS 327, therefore, the standards are proposed for withdrawal without replacements.
Copies of the drafts and standards are available at:

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<tr>
<th>Toppan Leefung Pte Ltd (Viewing and purchase)</th>
<th>National Library Board (Viewing only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Kim Seng Promenade #18-01</td>
<td>Lee Kong Chian Reference Library</td>
</tr>
<tr>
<td>Great World City East Tower</td>
<td>Level 7, 100 Victoria Street</td>
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<tr>
<td>Singapore 237994</td>
<td>Singapore 188064</td>
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Customer Service Hotline: (65) 6826 9691
Email: singaporestandardseshop@toppanleefung.com
Contact person: Mr Rahman Daud

Operating Hours:
Mon to Fri: 9.30am to 6.00pm
Closed on Saturdays, Sundays and Public Holidays

The closing date for comments is **8 February 2013**. The public can send their comments on-line through http://www.spring.gov.sg/public_comments to:

- Head
- Standards
- SPRING Singapore
- 1 Fusionopolis Walk
- #01-02 South Tower, Solaris
- Singapore 138628

**Note:** Comments are to be submitted on-line through http://www.spring.gov.sg/public_comments.

For more information on the standards, please contact Mrs Kay Chua, Manager at Tel: (65) 6279 1804 or Email: kay_chua@spring.gov.sg.
Frequently asked questions about public comment on Singapore Standards:

1. What is public comment?

Singapore Standards are established based on an open system which is also in accordance with the World Trade Organisation requirements. These documents are issued as part of a consultation process before any standards are introduced or reviewed. This important stage in the development of Singapore Standards is the Public Comment period. This mechanism helps industry, companies and other stakeholders be aware of forthcoming changes to Singapore Standards and provide them with an opportunity to influence, before their publication, the standards that have been developed by their industry and for their industry.

2. How does public comment benefit me?

The benefits are:

- It ensures that your views are considered and gives you the opportunity to influence the content of the standards in your area of expertise and in your industry;
- It enables you to be familiar with the content of the standards before they are published and you stand to gain a competitive advantage with this prior knowledge of the standards.

3. Why do I have to pay for the draft?

The drafts are available for free viewing at Toppan Leefung Pte Ltd and the National Library Board at the addresses given above. However, a nominal price of $6.00 per copy of the drafts is charged for copyright and administrative reasons for those who wish to purchase the drafts. National standards are knowledge documents developed by standards committees for the specific industry. The release of the draft for public comment is to allow other members of the industry affected to make the standard more suitable for their use. The charge for public comments on national standards is an international norm for national standards bodies and free distribution is not possible due to copyright reasons as national standards are an embodiment of knowledge. ISO/IEC sells the ISO/IEC draft standards at the full price similar to a published ISO/IEC standard.

4. Why do I have to pay for the standards which are proposed for review or withdrawal?

These standards are available for free viewing at Toppan Leefung Pte Ltd and the National Library Board at the addresses given above. However, the normal price of the standard will be charged for those who wish to purchase a copy. At the stage where we propose to review or withdraw the standards, the standards are still current and in use. We seek comments for these standards so as to:

- provide an opportunity for the industry to provide inputs for the review of the standard that would make the standard suitable for the industry’s use,
- provide feedback on the continued need for the standard so that it will not be withdrawn.

5. What happens after I have submitted my comments?

The comments will be channelled to the relevant standards committee for consideration and you will be informed of the outcome of the committee’s decision and you may be invited to meet the committee if clarification is required on your feedback.

6. Can I purchase drafts after the public comment period?

Drafts will not be available after the public comment period.

7. How do I request for a new standard?

You can inform us of your standardisation needs by completing the Proposal Form found at:

8. How do I get updates of Singapore Standards or standardisation activities?

We provide a free email alert service, “Update Me”. You can register at:
http://www.standards.org.sg/Forms/UpdateMe.cfm

For more information on the national standardisation programme, please visit the Standards Website at: