Contract Management:
Understanding Contract Formation, Consequence of Breach
and Implementation of Mitigating Measures

21st – 22nd November 2018
Early Bird Promo SGD 750 | Early Bird Ends 5th Oct 2018
CPD Award | PEB: 14 PDUs

Introduction
A valid and legally binding contract is an agreement that creates legal rights and obligations between two or more people or entities such as companies, corporations and organisations.

A contract may be used for various transactions, including the sale of land or goods, or the provision of services. However, in everyday life, very often, we are also entering an implied contract each time when we make a purchase at any store, order a meal at a restaurant or watch a movie at a cinema, etc. without even thinking about it.

Under the contract, if either party fails to perform their duties according to the contract terms and conditions, without lawful excuse, it can lead to a breach of contract situation, and in this regard, appropriate remedy, subject to the nature and severity of the breach, may be awarded to the innocent party.

It is therefore important for parties to a contract to understand their respective legal rights and obligations, implement mitigating measures and carry out the duties accordingly to avoid disputes and possibly, time consuming and costly court proceedings.

Objectives
This short course is structured through lectures and case studies to enhance the learning experience. The participants will learn through this short course about the contract formation, breach of contract, remedy, civil proceeding as well as mitigating measures in respect of civil liability arising from the breach of contract. Court judgments on contractual issues are used to explain the court’s decision and reasoning in making the particular court order.

Who Should Attend
The course will be useful to Technical Executives, Supervisors, Project Managers, Project Coordinators, Contract Administrators, Architects, Quantity Surveyors, Company Directors, Developers, Safety Practitioners & Professional Engineers.

OUTLINES

Contract Management: Session 1 (1/2 day)
• What is a Contract?
• Elements of Contract
• Common Types of Contract
  - Construction Contract
  - Employment Contract
  - Tenancy Contract
  - Goods/Services Contract
• Key provisions of Contract Terms and Conditions
• Breach of Contract
• Reference Court Judgment

Contract Management: Session 2 (1/2 day)

Contract Management: Session 3 (1/2 day)
• Categories of Remedy
• Civil Liability Mitigating Measures
• Reference Court Judgment

Contract Management: Session 4 (1/2 day)
• Types of Civil Proceeding
• Enforcement of Court Order
• Reference Court Judgment

*SSG Approved Courses
Eligible for S$40 & SkillsFuture Credit (1AC apply)

*COURSE DETAILS
Date: 21-22 November 2018
Time: 9.00 am to 5.30 pm
Venue: HDB Centre of Building Research, 10 Woodlands Ave 8, Singapore 738973
*Fee: S$790 Nett

GROUP DISCOUNT:
SIGN UP 2 DELEGATES AND 3RD ONE ATTENDS FREE
• Refreshment and lunch will be provided.
• Complimentary parking lots are available on first-come-first-served basis.

CPD POINTS
PEB – 14 PDUs


For assistance, please call or Whatsapp Michelle at 91388967,
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Course Director
Mr HC Lim
BEng (EE), MSc (IE), LLB (Hons), BSc (Economics) Hons, P.Eng, C.Eng, Sr MIES, MIET, ACS, ACIS is Principal Consultant of Pinnacle Engineering and Management Consultancy, a translator, an advisor for parties in adjudication as well as a certified ACTA trainer and assessor. He also holds a diploma in business administration, specialist diplomas and advanced diploma in Funds Management and administration, E-Commerce Technologies and Multimedia Development from the local polytechnics, a certified diploma in Accounting and Finance from ACCA and a Graduate Certificate in International Arbitration from the Faculty of Law, NUS. In dispute resolution aspect, he is a SOP accredited adjudicator, fellow of the Singapore Institute of Arbitrators and an accredited mediator of SISV Panel of Mediators.

He was Director (Contracts) of the Network Development Division, SP PowerGrid before venturing into training and management Consultancy services. He has had more than 30 years experience in the transmission and distribution network development, operations and maintenance, street lighting operations, management of Safety and Security units and support services for the company’s operations.
**Course Objectives**

This one-day short course aims to inculcate attendees with a vast knowledge of the act which governs the Electrical industry, namely the Singapore Electricity Act chapter 89A, along with the various code of practice such as CP5 and CP88. The other highlights of the course is kept as interactive as possible in terms of relevant knowledge sharing accompanied with animated testing procedures so as to effectively impart relevant knowledge to the attendees.

**Learning Outcomes**

Attendees will acquire knowledge on the following areas:

**Module 1:** Overview of Electricity Act and Relevant Regulations

**Module 2:** Guidelines on Application Procedures for Premises Supply Connection

**Module 3:** Types of Earthing Systems

**Module 4:** Key Points for Codes of Practices: CP5, CP88 Part 1 & 2

**Module 5:** Small Installation Inspection and Testing

**Module 6:** Testing of Main Switchboard

**Module 7:** Question & Answer for Course Review
Procurement Analytics
Enabling Procurement Governance and Productivity

Overview
Procurement analytics is a process which examines procurement transactions to identify relevant patterns and trends in detecting procurement anomalies and enabling procurement productivity. The capability to identify and analyse these anomalies and areas for procurement improvements will enhance the organisation’s procurement governance and productivity. The use of procurement analytics can equip staff and management with the skills to ensure procurement compliance and maximise productivity in the organisation’s procurement functions.

Objectives
- Understand the value of procurement analytics in identifying procurement anomalies and enabling procurement productivity
- Understand how procurement analytics can help to enhance procurement enforcement and reduce non-compliance audit findings
- Understand the process in implementing an organisation-wide procurement analytics system
- Understand the implications in using procurement analytics

Outline
- Perceptions on procurement analytics
  - Impact of procurement fraud to organisation
  - Typical fraudster profile
  - Perceptions on procurement analytics

- Challenges in procurement analytics
  - Issues in analysing procurement data using business intelligence software
  - Use of procurement analytics in organisation

- Procurement analytics approach
  - What is procurement analytics?
  - Common procurement analytics approach
  - Auditor’s approach in procurement audit

- Procurement analytics system
  - Procurement analytics system design
  - Key requirements of a procurement analytics system
  - Approach to detect procurement fraud schemes

- Implementing procurement analytics system
  - Key focus for implementing procurement analytics system
  - Application of data analytics in procurement operations
  - Roles and responsibilities of the procurement analytics team
  - Challenges for procurement analytics system

- Benefits of implementing procurement analytics system
  - Benefits of implementing procurement analytics system
  - Issues from implementing procurement analytics system
  - Support and involvement in implementing procurement analytics team

COURSE FACILITATOR
Henry Chang has more than 30 years of combined experience in research & development, system and process design, M&E engineering and IT Infrastructure consultancy, safety engineering & management, procurement operations management & analytics. He has been conducting specialist diploma, bachelor and master’s degree trainings in local and overseas institutions

He also spearheaded and setup a procurement governance office to provide quotation/tender compliance checks, procurement competency training & certifications and procurement analytics. He was the first mover in the development of the very first Procurement Data Analytics System in Whole of Government (WOG) that analyse procurement transactions to surface procurement anomalies for rectification and identify procurement trends for productivity improvement. For his dedicated services, he was awarded both the Singapore Excellent Service Award - Silver and Star within a period of 3 years.

He is a registered Professional Engineer and a registered WSH Officer. His qualifications include Degree in Mechanical Engineering, MBA, MSc (Computer Integrated Manufacturing) and Certificate in Advanced Business Analytics, and Advanced Certificate in Training & Assessment (ACTA).

TARGET AUDIENCE
If you are involved in auditing, enforcement and administration of procurement functions. You are keen to learn about procurement analytics to enhance procurement governance and productivity.

CERTIFICATION
Participants will be issued a Certificate of Attendance.

COURSE DETAILS
Date: 22 – 23 November 2018
Time: 9.00 am to 5.30 pm
Venue: HDB Centre of Building Research,
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*Fee: S$790 Nett

Group Discount: SIGN UP 2 DELEGATES AND 3RD ONE ATTENDS FREE

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CPD POINTS
PEB – Pending

TO REGISTER ONLINE: http://bit.ly/ProcurementDataAnalytic

For assistance, please call or Whatsapp Michelle at 91388967 | Email: michelle@laressolutions.com | www.laressolutions.com
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