



**FEDERATION OF ASEAN CONSULTING ENGINEERS  
(FACE)**

1. DECLARATION OF OFFICIAL ESTABLISHMENT
  2. RESOLUTION AT THE INAUGURAL MEETING DATED 5<sup>TH</sup> JUNE 1989.
  3. CONSTITUTION AND BY-LAWS
- 

**DECLARATION OF OFFICIAL ESTABLISHMENT**

**OF**

**FEDERATION OF ASEAN CONSULTING ENGINEERS (FACE)**

We, representing the national consulting engineers in the ASEAN Region, declare herewith the official establishment of the Federation of ASEAN Consulting Engineers (FACE) in accordance with the Constitution and By-Laws of this Federation as approved by us in our meeting at Kuala Lumpur, Malaysia on 5<sup>th</sup> June, 1989.

Signed on 6<sup>th</sup> June, 1989 at United Nations Room, Parkroyal Hotel, Kuala Lumpur, Malaysia

For National Association of Indonesian Consultants – INKINDO  
Mr. Pandri Prabono  
Vice-Chairman

For Association of Consulting Engineers Malaysia – ACEM  
Ir. Ghazali Mohamed  
Chairman

For Council of Engineering Consultants of the Philippines – CECOPHIL  
Mr. Jose U. Jovellanos  
President

For Association of Consulting Engineers Singapore – ACES  
Mr. Lee Ken Sai  
President

For Consulting Engineers Association of Thailand – CEAT  
Mr. Rangsi Ratanaprakarn  
President



## RESOLUTION

WHEREAS, the Inaugural Meeting of the National representatives of ASEAN Consulting Engineers is an informal non-governmental grouping of consulting engineers of Indonesia, Malaysia, Philippines, Singapore and Thailand;

WHEREAS, ASEAN Consulting Engineers are aware of the important role of consulting engineering services and the need to mobilize the indigenous consultancy and technological capabilities for the advancement of the social, economic and industrial development of the ASEAN Region;

WHEREAS, ASEAN Consulting Engineers are desirous of further enhancing the promotion of understanding, goodwill and cooperation amongst national consultants associations and their counterparts within the ASEAN Region;

WHEREAS, ASEAN Consulting Engineers are desirous to generate and maintain mutually beneficial relationship and cooperation with regional and international organizations with similar goals and objectives;

WHEREAS, ASEAN Consulting Engineers are agreeable to form a Federation to be affiliated to ASEAN.

IT IS HEREBY RESOLVED that the proposed Constitution and By-Laws of the Federation of ASEAN Consulting Engineers be strongly recommended for ratification by member organizations and their respective Government authorities and thereafter be submitted for approval of affiliation to ASEAN.

Signed on 6<sup>th</sup> June, 1989 at United Nations Room, Parkroyal Hotel, Kuala Lumpur, Malaysia

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Mr. Lee Ken Sai  
President

For Consulting Engineers Association of Thailand – CEAT  
Mr. Rangsi Ratanaprakarn  
President



## CONSTITUTION AND BY-LAWS OF THE FEDERATION OF ASEAN CONSULTING ENGINEERS

### PREAMBLE

We, representing the national consultants associations of consulting engineers in the ASEAN Region, comprising members engaged in the common professional pursuit of consulting engineering services, conscious of the important role of consultants in the advancement of the social, economic, and industrial development of the ASEAN Region; concerted in the effort to alleviate and improve the quality of life of the ASEAN people through dynamic actions, productivity, increased employment opportunities and equitable distribution of wealth among the masses of ASEAN nations; united in our consensus to participate actively in any industrial and technological programs of the ASEAN; desirous of exchanging and sharing engineering and technology; concerned in rendering protection of our basic professional rights; cognizant of the need to establish harmony and rapport among the members of our profession; and having formally associated ourselves; do hereby ordain and promulgate these Constitution and By-Laws.

### ARTICLE I – NAME

The name of organization shall be the Federation of ASEAN Consulting Engineers (FACE).

### ARTICLE II – OFFICE

The office and Secretariat of the Federation shall be initially located in Kuala Lumpur, Malaysia and later in the country of member organisation as may be approved by the Governing Board from time to time.

### ARTICLE III – PURPOSES AND OBJECTIVES

The purposes and objectives of the Federation are as follows:

1. To promote the formulation and implementation of policies, plans and projects for the participation and advancement of the domestic consulting engineering industry in the entire ASEAN Region that is relevant to the needs and economic capabilities of each country;
2. To promote advancement in the field of education, research and consulting engineering practice, to exchange ideas, experiences and to discuss problems of common interest amongst ASEAN consulting engineers;
3. To promote understanding, goodwill and cooperation amongst ASEAN consulting engineers;
4. To promote and, recommend and adopt common rules and standards strategies and processes in light of the ASEAN Mutual Recognition Agreement (MRA) that will govern the regional operation of the Federation;
5. To engage fully with ASEAN secretariat and submit views and recommend policies to fulfill the needs and requirements of the ASEAN consulting engineering industry support researches and studies that will improve and maximize benefits of ASEAN consulting engineers;
6. To encourage and to consolidate cooperation amongst ASEAN consulting engineers pool their professional resources, expertise and experience of in order ASEAN consulting engineers to undertake projects of any size and complexity funded locally or by any international lending agencies and to export such services outside ASEAN as a brand name;



- 7.
1. To encourage interchange of ideas and technology and to promote dialogues with other related ASEAN professional groups and federations engaged in similar activities;
8. .
7. To encourage interchange of ideas and technology and to promote dialogues with other related ASEAN professional groups and federations engaged in similar activities.
1. To engage with Regulatory Bodies of each member country on the provision of engineering services with regards to operational issues arising from the implementation of the ASEAN Mutual Recognition Agreement (MRA);
- 2.

#### ARTICLE IV – CONFERENCE OF FEDERATION OF ASEAN CONSULTING ENGINEERS (COFACE)

The Federation shall organize COFACE in accordance with the attached guiding principles. COFACE shall be held **not more than once every two years**. An appropriate conference theme **and the date and venue** shall be decided in advance by the Governing Board, and shall be of adequate general interest to generate participation from all member organisations.



## ARTICLE IV – MEMBERSHIP

**Section 1.** Admission for membership to the Federation shall be available only to the ONE consulting engineering association for each participating ASEAN country. The Federation shall recognize and admit only ONE consultant association from each ASEAN country. Where multiple consultants consulting engineering associations exist in a country, these organizations shall group themselves under one umbrella organization before seeking membership to the Federation. The Federation shall admit as a member this umbrella organization as a member and the sole representative of the consulting engineering profession in that country provided always that the Federation is satisfied that the said umbrella organization does in fact effectively represent the consulting engineering profession in that country.

**Section 2.** Membership of the Federation shall entitle the organizations and their members to all rights and privileges pertaining to membership, and shall likewise subject these said members to all appertenant duties and responsibilities thereof.

**Section 3.** Membership to the Federation shall become effective upon full payment of fees as provided for in Article XI of the Constitution and By-Laws.

## ARTICLES VI – THE GOVERNING BOARD

**Section 1.** The governing and policy making body of the Federation shall be the Governing Board.

**Section 2.** The membership of the Governing Board shall consist of:

- a) The President of each respective national member organization, who shall have the privilege of one (1) vote; and
- b) One (1) additional representative from each national member organization, who may participate in the deliberations but may not vote, except in the absence of the principal representative provided for the above.

**Section 3.** A President and a Vice-President shall be elected by the Governing Board from amongst its own members for the tenure as provided for in Section 7 of this Article. The President shall be the President of the member organization hosting by the next AGM and the Vice-President shall be the President of the member organization hosting the AGM following the next one. (delete)At the end of the term, the Vice-President shall takeover the position as President for the new term and a new Vice-President shall be elected for the new term.

**Section 4.** Committees shall be formed and their officers shall be appointed by the Governing Board as may be required in relation to specific objectives and programmes of the Federation.

**Section 5.** AGM of the Governing Board shall be held yearly at the location of the secretariat or at a location to be decided upon by the Governing Board. As the need arises, Governing Board meetings may be held more often upon written request of at least three (3) members at such venue and date as shall be determined by the Governing Board. Notices of meetings shall be sent out at least two (2) months in advance.

**Section 6.** Election. The election shall normally be held during the AGM in accordance with the provision of Section 3 of this Article.

**Section 7.** Tenure. The tenure of all Governing Board members including the President and Vice-President shall be two (2) years following the election as provided for in Section 6 of this Article. Where the terms of a Governing Board member within his own organization expires prior to the expiration of his term on the Governing Board, his office shall be filled by the new President of the



subject organization. **or by the Deputy President of the subject organization for the other representative.**

**Section 8. Quorum.** To constitute a quorum, the presence of a majority of the voting members of the Governing Board in any duly convened meeting shall be necessary.

**Section 9. Official Language.** The official language of the Federation shall be the English language.

### ARTICLE VII – RESOLUTIONS

The Federation shall announce its official positions through resolutions of the Governing Board. These resolutions shall be made in the following way:

- a) Resolutions passed in the Annual General Meeting.
- b) Declarations passed at the end of Forums or Meetings organized by the Governing Board.
- c) Unanimous endorsement of Position Papers circulated to all Governing Board members.

### ARTICLE VIII – DUTIES AND RESPONSIBILITIES OF OFFICE BEARERS

**Section 1.** The chief executive of the Federation shall be the President with, among others, the following duties and responsibilities:

- a) To develop with the Governing Board both short term and long term strategies and plans in order to meet the objectives of the Federation;
- b) To monitor, collate and report on the progress of the Federation's business plans and current issues on a half yearly basis;
- c) To implement initiatives for the Federation to achieve its stated purposes and objectives;
- d) a) Execute all policies adopted by the Governing Board;
- e) b) Represent the Federation in all functions;
- f) c) Perform such other duties and functions as may be assigned/determined by the Governing Board.

**Section 2.** The Vice-President and the Secretary General shall have the function of assisting the President on all affairs of the Federation and shall exercise such other functions as may be delegated to him from time to time by the President of the Governing Board.

### ARTICLE IX VIII – EXECUTIVE SECRETARY GENERAL

**Section 1.** The Executive Secretary General shall always be the Honorary Secretary of be nominated by ACEM and shall have the functions of administrating the daily affairs of the Federation.



**Section 2.** The responsibilities of the Executive Secretary General shall be:

- a) To note down minutes and to keep the records of all meetings and dialogues of the Federation;
- b) To distribute the minutes of the meetings, circulars and other materials and information which are of interest to the Federation;
- c) To handle the administrative affairs of the Secretariat which shall be at ACEM permanently.;
- d) To administer manage the funds of the Federation under the guidance of the President and as the Governing Board may direct.;
- e) To transfer all records and funds of the Federation to the next Executive Secretary.

#### **ARTICLE IX – FINANCE**

**Section 1.** Sources. The financial resources of the Federation may be derived from:

- a) Subscription from member organisationsorganizations;
- b) Grants from the ggovernments of the countriesy of the members;
- c) Donations from foundations, associations and individuals;
- d) Revenue from organisedorganized activities;
- e) Other approved sources.

**Section 2.** The Governing Board shall appoint an Internal Auditor for the Federation who shall audit annually the books of accounts of the Federation for presentation at every AGM.

**Section 3.** The assets of the Federation shall comprise all its funds and properties, and shall be utilized solely for the use of the Federation, pursuant to its goals and objectives.

**Section 4.** In the event of the dissolution of the Federation, the funds and properties shall be disposed of in accordance with the recommendations of the Governing Board and the approval of its members.

#### **ARTICLE XI – FEES AND DUES**

**Section 1.** Fees. The Governing Board shall determine membership fees, dues, and other expenses, which shall be payable within sixty (60) days upon receipt of statement of account. Subject to any eventual revision by the Governing Board, the entrance fee shall be US\$D1,000 and the annual dues shall be US\$D27500 e.xcept for CLMV\* countries where the entrance fees shall be USD500 and the annual dues shall be USD200.

#### **ARTICLE XII – AMENDMENT**

The amendment of this Constitution and By-Laws may be brought by a unanimous vote of the Governing Board.

#### **ARTICLE XIII – EFFECTIVITY**



The Constitution and By-Laws shall take effect immediately upon written notification by the ASEAN member organizations of the Federation.

#### ARTICLE XIVII – FISCAL YEAR

The fiscal year of the Federation shall cover the period from January to December of each year.

*\*Cambodia, Laos, Myanmar and Vietnam.*

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APPROVED IN PRINCIPLE FOR ENDORSEMENT AND RATIFICATIONS BY THE CONSTITUENT MEMBERS OF THE FIVE (5) FOUNDING ASEAN CONSULTING ENGINEERS THIS 5<sup>TH</sup> JUNE, 1989.

Signed on 6<sup>th</sup> June, 1989 at Parkroyal, Kuala Lumpur, Malaysia

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Guiding Principles of the Conference of Federation of ASEAN Consulting Engineers (COFACE)

1. The Conference shall **be held on** a rotational basis with each member organization hosting it in turn as far as possible.
2. All member organizations shall support the Conference by way of contribution of papers and sending of delegates to the conference as well as by hosting the conference when it is their turn to do so.
3. Technical papers at each conference shall be as evenly spread as possible amongst the participating organizations and in order for this to be done each member organization shall attempt as far as possible to fulfill its quota of technical papers but shall contribute no less than TWO papers to each Conference.



4. Each member organization shall attempt to send as many delegates as possible to the Conference but shall send not less than FIVE.
5. The Conference shall be organized on a non-profit making basis. The fee for participation shall be determined by the member organization hosting but it shall be so calculated as to achieve as far as possible the non-profit making objective consistent with the minimum financial risk involved.
6. The member organization hosting shall be solely responsible for the organization and conduct of the Conference and shall assume the full financial risk involved.
7. Participants from other countries shall bear their cost of participation as for local participations, although the member organization hosting may extend any special privileges or exemptions as it deemed fit.
8. The President and the Secretary-General of member organizations as well as the principal author of papers accepted shall be exempted from payment or participation fees.
9. At each AGM the Governing Board shall reconfirm/decide the year and venue of the next two conferences.